

Keinton Mandeville Parish Council

Minutes of a meeting of the above named Parish Council held on
Tuesday 2 January 2018 at 7.30 p.m. at Keinton Mandeville Village Hall

Present: Brendan O’Hara BO’H; Keith Jacobs KJ; Kathy Low KL; Chris Lane CL; Richard Sutton RS; Tom Ireland TI; Beverley Goodall BG.

In attendance: David Norris, Dean Ruddle (until 8.05pm), Sue Graham (Clerk) 1 member of the public.

Query about Lakeview Quarry planning application – there was nothing to report.

David Norris reported the following:

SSDC had recently delegated authority to invest up to £75m. Since then, the DLGC had issued guidance on investment policy and Councils had to prove that investment would be of benefit to the local community.

D Norris was asked about a leaflet about a proposed garden town. A planning consultancy had released a proposal for a Garden Town development based around Yeovilton. Although this appeared to be a speculative proposition it would be advisable to include comments about the likely effects on the area and on market towns in the local plan review consultation response.

Concern was expressed about planning applications submitted over the Christmas period. This impacted on the Parish Council’s ability to meet the planning officer’s deadlines. D Norris suggested that the PC wrote to Mr Alex Palmley – SSDC Chief Executive.

D Ruddle had nothing to report. He was asked about the withdrawal of the Speed Indicator Device. The pros and cons of the PC taking responsibility for the device were outlined. The possibility of sharing a device with other parishes had been suggested to the clerk. D Ruddle felt that there would be no objection in principle to this although the logistics could be difficult.

1.0	Apologies. Receive apologies and consider acceptance of the reasons. Resolved: It was proposed and unanimously agreed to accept apologies from Helen Beal and Jon Sparks
2.0	Declarations. Receive declarations of interests TI and RS declared a personal interest in re item 4 planning 17/04369/FUL
3.0	Minutes of last meeting December 5th 2017 Agree the minutes as a true and correct record of the meeting held. Resolved: It was proposed and unanimously agreed to approve the minutes as a true and correct record of the meeting held. 1 st KL, KJ
3.1	Matters arising from the minutes not covered by items on this agenda. There were no matters arising.
4.0	Planning. Consider the following planning applications and make recommendations to planning officer 17/04369/FUL Change Of Use Of Land From Agricultural To Equestrian Use: installation of stabling, tack and feed store to existing barn (building one) extension of existing steel frame barn to form covered manege (building 2) and change of use of building to provide rural worker accommodation (building 3) in connection with equine livery and horse transport business. Spring Gardens, Fosse Way, Babcary. Not in parish but adjacent to it. The application was considered, observations were invited but the Council did not wish to comment.
4.1	Determination of Planning. The following notice was read out: 17/04199/FUL Erection of single storey extension, Welcome House, Castle Street, Keinton Mandeville. Grant permission with conditions.
4.2	Other planning matters. Consider the following and agree any actions arising Planning conditions at Lakeview Quarry – update. There was nothing to report. SSDC Issues and Options Report – Respond to Consultation. Kathy Low had provided a draft response and provided copies to Councillors. In summary this argued that the proposal for a new class of village settlements was not acceptable because of lack of infrastructure. This was in spite of ‘services’ already in place - the village had been identified as being a sustainable location because of the school, pub, shop etc. but these were all potentially transient. Local public transport was inadequate as were local employment opportunities. The proposed village settlements outlined in the plan contradicted other priorities such as the reduction of car journeys. It was noted that development in Keinton Mandeville

	<p>had already reached its quota for the entirety of the local plan to 2034. It was agreed that the clerk would submit the response prepared by KL on behalf of the PC. Kathy Low was formally thanked for her hard work in preparing this response.</p> <p>Mendip Local plan – consultation. The Parish Council did not wish to respond to the consultation.</p>		
4.3	<p>Housing Survey. Update.</p> <p>The clerk reported that 134 surveys had been returned. There was still a significant amount of data to analyse, although initial analysis showed that the majority of respondents would not support development of over 10 houses. KL noted that this should be included in the local plan response.</p>		
5.0	<table border="0"> <tr> <td> <p>Finance and Payments (RFO – Clerk) Resolved: It was proposed and unanimously agreed to approve the following payments.</p> <p>Payments</p> <p>Salaries December</p> <p>NEST Pensions Direct Debit</p> <p>Grants agreed at December meeting</p> <ul style="list-style-type: none"> • Village Hall • PCC • Playing Field Committee <p>SSDC Annual Play Inspection and Risk Assessment</p> </td> <td style="vertical-align: top; padding-left: 20px;"> <p>£234.41</p> <p>£17.44</p> <p>£1783.00</p> <p>£1200.00</p> <p>£1200.00</p> <p>£94.20</p> </td> </tr> </table>	<p>Finance and Payments (RFO – Clerk) Resolved: It was proposed and unanimously agreed to approve the following payments.</p> <p>Payments</p> <p>Salaries December</p> <p>NEST Pensions Direct Debit</p> <p>Grants agreed at December meeting</p> <ul style="list-style-type: none"> • Village Hall • PCC • Playing Field Committee <p>SSDC Annual Play Inspection and Risk Assessment</p>	<p>£234.41</p> <p>£17.44</p> <p>£1783.00</p> <p>£1200.00</p> <p>£1200.00</p> <p>£94.20</p>
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5.1	<p>Receipts.</p> <p>Note the following receipts: £801.04 re planning application 14/03788/FUL. This payment had been received via the Parish Council for the Playing Field Committee, the payment would be made to the playing field on the next agenda.</p> <p>Bank interest: £6.17</p>		
5.2	<p>Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed and signed by Councillors.</p> <p>The accounts were reviewed. The balance at the end of November was £35874.72. Payments in December totalled £678.99 and receipts were £807.21. The balance was £36,002.94. The bank statements showed a balance of £36,102.94. There was one outstanding payment for £100 - RBL Poppy Appeal donation. The summary of accounts, budget and reconciliation information were circulated and checked by Councillors.</p>		
5.3	<p>Grant requests</p> <p>Receive the following grant requests. There were no grant requests</p>		
5.4	<p>Other finance matters</p> <ul style="list-style-type: none"> • PAYE report, receive report. The report had been submitted. • Precept – consider budget for 2018-19. <p>The budget for 2018-19 was discussed line by line in detail with reference to:</p> <ul style="list-style-type: none"> • Expenditure during previous financial years and specifically expenditure during 2017-18 • Likely increases for essential expenditure • Maintenance of adequate reserves <p>Further discussion took place around specific budget lines, and earmarked reserves including:</p> <ul style="list-style-type: none"> • Parish projects – village hall pavilion and highway improvement scheme were likely to require substantial funding and it would be wise to set aside additional funds for this • Youth budget: It would be wise to maintain the same budget in spite of the underspend during the current financial year, RS reported that it was likely that youth workers would be coming to lead some sessions. <p>A calculator had been received from SSDC to show the impact of a rise in the precept, and the budget was considered in view of this. It was agreed to increase reserves for parish projects by £1,700 as discussed above, and to offset the budget requirement by a £100 reserve release. This allowed the real increase in the precept to be limited to less than 2%. RESOLVED: It was proposed and unanimously agreed to request a precept of £16,900. 1st KL 2nd CL.</p> <p>The clerk noted that the Parish Council would benefit from a costed reserves policy setting out general and earmarked reserves and timescales for spending. She would prepare one.</p> <ul style="list-style-type: none"> • Finance committee meeting –this had been arranged for 17th January 2018 		

6.0	<p>Highways. Update / Items to report. The following was reported: Deep potholes on the approach to the roundabout at Podimore when travelling east on A303. Clerk to inform Highways England.</p> <p>SID – receive notice of removal of speed indicator device, consider taking responsibility for this service and agree any actions arising. The suggestion from the County Council for parishes to buy their own SID was considered. The clerk noted that there could be the possibility of sharing a device with other parishes. Councillors considered this and agreed that the existing data would remain current for at least another two years and the need for a SID would be revisited if considered necessary.</p> <p>HGV Restriction: receive response from Highways and follow up email, survey from resident and agree any actions arising. The Somerset County Council response had note that an HGV survey was planned to assess lorry movement through the village. KL reported that the local survey results showed 48 lorries passing through the village over 2.75 hours. This was significant and appeared to suggest the village was being used as a rat run. The SCC survey would be welcomed.</p>
7.0	<p>Parish Paths. Update / items to report. BO'H reported that the Somerset County Council Rights of Way Team had fitted a number of gates on footpaths behind the village hall and widened the bridge, making the paths more accessible. He had written to say thank you. RS would put stones on relevant muddy sections. <i>D Norris left the meeting.</i></p>
8.0	<p>Happy Tracks / Skatepark Receive inspection report. Receive annual play area inspection and risk assessment. The report had been received. The slide steps had been repaired. BO'H and Paul Williams hoped to replace the basket swing this week.</p>
9.0	<p>NHW. Receive monthly report. There was nothing further to report</p>
10.0	<p>Maintenance. Consider and agree requirements. Routine maintenance</p>
11.0	<p>Youth Activity. There was nothing to report</p>
12.0	<p>Village Hall Receive village hall report. There was nothing further to update since the previous meeting Village Hall Field - Defibrillator Update. There was nothing to report.</p>
14.0	<p>Correspondence. Receive the following correspondence and consider any actions arising: No correspondence had been received.</p>
15.0	<p>Correspondence. Circulation Items circulated in hard copy or by email received during December 2017 Rural Services Network Bulletin; Community Foundation Carol Service; SWP Briefing; Christmas card from Yeovil Shopmobility.</p>
16.0	<p>Parish Magazine Items for inclusion in the February / March edition.</p> <ul style="list-style-type: none"> • Housing survey response • Christmas Tree Service, thanks to AJ and Helen Hashmi • PC response to Local Plan consultation
17.0	<p>Future agenda items Payment to playing field CPRE donation request</p>
18.0	<p>Any other reports. General Data Protection Regulation – the clerk had attended training / briefing about this, it was likely to be a significant responsibility.</p>
19.0	<p>Date of next meeting. January 9th - Special Planning Meeting. Monthly Meeting - February 6th 2018</p>